



AP 3-102 – LOCALLY DEVELOPED/ACQUIRED AND AUTHORIZED MIDDLE AND HIGH SCHOOL CURRICULA

BACKGROUND

The Division supports the local development and authorization of middle and high school complementary courses which do not duplicate provincially authorized courses, to further develop and cultivate the unique interests and abilities of students, to foster educational improvement and excellence through innovation at the local level to meet the unique needs of a local community.

PROCEDURES

1. Locally developed courses must:
 - 1.1. Not duplicate provincially authorized courses;
 - 1.2. Further develop and cultivate the unique interests and abilities of students;
 - 1.3. Foster educational improvement and excellence through innovation at the local level to meet the unique needs of a local community;
 - 1.4. Be endorsed by the School Board;
 - 1.5. Be reviewed by the Office of the Superintendent each school year if they are to be used in high school;
and
 - 1.6. Comply with the procedures described in Manitoba Education’s document, “**Locally Developed Curricula: SICs and SIPs**” (2003).
2. High School
 - 2.1. All locally developed/acquired and authorized courses and learning resources shall be consistent with “**Locally Developed Curricula: SICs and SIPs**” (2003).
 - 2.2. When submitting a course for review, the description for each high course should include:
 - 2.2.1. the title of the course;
 - 2.2.2. the high school years at which the course is to be offered;
 - 2.2.3. the credit allocations, if appropriate;
 - 2.2.4. implementation date;
 - 2.2.5. the anticipated enrollment;
 - 2.2.6. the special facilities or equipment necessary; and
 - 2.2.7. a plan for course evaluation and monitoring by the school.



2.3. The principal/designate shall monitor and plan extra locally developed/acquired and authorized courses to ensure instruction is consistent with the program's intent.

3. Middle School

3.1. The following applies to locally developed/acquired and authorized middle school complementary courses:

3.1.1. Schools shall keep a written description of each locally developed/acquired and authorized middle school complimentary course on file and accurately submit a list of these courses to the Superintendents' Office.

3.2. The description for each middle school course should include:

3.2.1. the title of the course;

3.2.2. the middle school grades at which the course is to be offered;

3.2.3. implementation date;

3.2.4. the anticipated enrollment;

3.2.5. the special facilities or equipment necessary; and

3.2.6. a plan for course evaluation and monitoring by the school.

Reference:

MECY Policy Document, "Locally Developed Curricula: SICs and SIPs" (2003).

Adopted: August 2009